



Memo

To: Employees

From:

CC: (Use Agency letterhead)

Date:

Re: Direct Deposit Program

The State of Kansas would like to communicate the benefits of direct deposit to all of our employees. Direct deposit provides a fast, convenient and inexpensive way to process your paycheck. No more “dash to the bank” during your lunch hour or costly check-cashing fees every payday. With direct deposit, your pay is in your bank account on pay day morning—on time, every time.

But what if you don’t already have a bank account? No problem! Skylight Financial, in association with U.S. Bank, will provide a solution with your needs in mind. The Skylight account offers you the benefit of direct deposit into an FDIC insured, ATM/point-of-sale bank account. **EVERYONE IS PRE-APPROVED!** No credit check is required!

With the Skylight account, you will have the benefits of a bank account in a card; an ATM/Debit card, with which you can get cash throughout the United States and the world. You may also use your card to make purchases—at gas stations, convenience stores, grocery stores and many others. You will also have SkylightChecks that you can use to pay bills and “cash your paycheck.”

Contact your agency personnel office for more information about direct deposit or the State of Kansas Paycard Program or visit the State Employee Services website at <http://www.accesskansas.org/employee/>.